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RAJKOT MUNICIPAL CORPORATION
Recruitment for PMAY-Technical Cell

Eligible, Experienced and Interested candidates are informed to submit application (By post or self) for the post of "IEC/Knowledge Management Specialist" (1 Post) at Rajkot Municipal Corporation, Krishna Nagar Civic Center, Nr. Guruprasad Chowk, Doshi Hospital Road, Rajkot on or before 28/06/2019, 4:00 PM for PMAY Technical Cell of Rajkot Municipal Corporation- Fully on Contractual basis for 11 months or more period, if required. The details regarding experience, education & Remuneration can be downloaded from www.rmc.gov.in.

Commissioner
Rajkot Municipal Corporation

City Level Technical Cell Pradhan Mantri Awas Yojna

1. IEC/Knowledge Management Specialist (1 Post)

- Total lumpsum pay up to:- 20,000/- (Including all, depending experience & qualifications.)

Qualifications & Experience

- Graduate/ Diploma in Mass Communication/Public Relations/ Journalism/ Social Work/ Development from recognized university.
- OR**
- Masters degree in Planning, Engineering, Geography, Computer Sciences having knowledge of urban planning & housing. Preference will be given to the candidate having this qualification and experience.
 - Experience in Advocacy management preferably in urban sector.
 - Minimum 3 years of experience in conducting knowledge management activities and preparation of IEC strategy.
 - Knowledge and experience of government systems and procedures.
 - Fluency in local language essential.

Roles and Responsibilities

- Provide support to the ULBs in preparation and execution of IEC /Knowledge management strategy.
- Ensure generation of reports and publications as requirement for the programme based on appropriate research and data analysis.
- Provide inputs in documentation and dissemination of best practices in the sector and its dissemination of various stakeholders involved in the HFA Mission.
- Support state to prepare media plan and it's analysis.
- Assist in advertisement and outreach campaigns of the ULB's.

Interview

- The Candidates are required to submit their details in attached prescribed application format only
- No Certificates/Documents to be attached with the application
- Shortlisted candidates will be informed telephonically for interview
- The candidates called for interview shall have to bring all documents self attested photocopy along with original documents for verification

**Application for IEC/Knowledge Management Specialist (PMA Y
Technical Cell)**

(No Certificates/Documents to be attached with application)

Name :

Address :

Photo

Contact No : 1.
2.

E Mail ID :

Education Qualification

Degree	Percentage/Class	Passing Year	Institute

Experience Details

Sr.	Employer Name	Duration	Salary (PM)

Skills

Basic Knowledge Of MS Office (Yes/No)	
Other (Specify)	

Signature

Date