

Rajkot Smart City Development Limited (RSCDL)

Advt. No:03/2019-20 Recruitment Advertisement

Applications are invited for the post of Chief Finance Officer on contractual basis (11 months) for RSCDL. Interested candidates will have to download the application form and other details like Age, Qualification, Experience etc. from www.rmc.gov.in and submit the filled application to "The General Manager, RSCDL, Room no.10 1st Floor, RMC West Zone office, B/H. Big Bazaar, 150 Feet Ring Rd, Rajkot, Gujarat 360005." with the envelope clearly mentioning "Application for the Post of Chief Finance Officer from 06/01/20 to 20/01/20 up to 18:00 Hours only.

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Chief Executive Officer (RSCDL)



Rajkot Smart City Development Ltd.

(A subsidiary company of Rajkot Municipal Corporation)

Advt No : 03/2019-20



(A subsidiary company of Rajkot Municipal Corporation)

Application are invited for the Post of Chief Finance Officer on contractual basis (11 Months) for RSCDL and to be mailed to The General Manager, Rajkot Smart City Development Limited, Room No.10 1st Floor, RMC. West Zone Office, B/H. Big Bazaar, 150 feet Ring Road Rajkot-360005 from 06/01/2020 to 20/01/2020 up to 18:00 Hours only.

Designation	Qualification	Experience	Monthly Remuneration	No of post.
Chief Finance Officer	The candidate should be a graduate from a recognized & reputed university/institute in India or abroad with a MBA (Finance) or CA professional qualification. MBA (Finance) could be post-graduate diploma or degree from a recognized & reputed university	The candidate to have at least 12 years of experience in the finance function with at least three (3) of experience at CFO or on level below CFO level Should have worked in infrastructure sector for minimum of 5 years in a responsible capacity	Up to Rs.85,000/-	1
Age Limit Maximum 45 years				

Important instructions for the candidate to fill in the application form:

1. The candidate has to send hand written fixed format application, with the necessary self attested documents as annexure by registered post. On scrutiny, if any application is not found with necessary documents, then the application will be automatically rejected.
2. Age, Experience and Educational qualifications will be counted with respect to last date of application and all testimonials are to be attached for the proof of Age, Experience and Educational qualifications.
3. Experience as per advertisement will be calculated after completion of educational qualification or degree, no experience will be calculated prior to completion of educational qualification or degree. For the proof of experience, the candidate will have to submit certificate from their employer of their institutions/organizations with outward no. while appointment letter/offer letter will not be treated as experience proof. Pay Increment/ Promotion letter may be considered for calculating the experience, if any discrepancies is found in experience certificate, the decision of Chairman-RSCDL will be abiding and final.
4. The candidate has to download the blank format of the application and it should be filled manually, under any circumstances no change can be incorporated in the filled applications after it has been submitted.
5. The candidate has to compulsorily write down his/her Mobile number and E-mail address accurately in the application form, for further correspondence regarding to the recruitment. If the Mobile number and E-mail address is not mentioned or inaccurately mentioned, RSCDL will not be responsible or held accountable for consequences of the same.
6. Only the candidates, who are found eligible/suitable, will be informed by written letter/e-mail. Therefore, candidates are requested to update the same by visiting RMC's website (www.rmc.gov.in) regarding recruitment process.
7. If the mark sheet displays the grade of exam the candidate is required to attach percentage conversion sheet approved by the university, or else the decision of RSCDL will be final and abiding.

8. Married woman will have to submit the marriage registration certificate at the time of interview if they have applied with husband's name.
9. Candidate has to bear the entire expense for appearing in the exam. No payment of any kind will be made by RSCDL. The candidate, if coming from faraway place, will have to himself/herself make lodging arrangements.
10. Staff selection committee of RSCDL reserves the right to select or reject any candidate and its decision will be final and abiding.
11. Terms and conditions finalized by chairman of RSCDL will be applicable to the selected for the post and must be acceptable to the selected candidate.
12. If any candidate submits false/inaccurate information in the form, his/her application will be automatically assumed as null and void, in spite of having the necessary qualifications also in future, if the information submitted by the selected candidate is found false, regarding Age, Experience and Educational qualifications and birth date, his/her appointment will stand cancelled spontaneously, and legal actions will be taken regarding the same
13. Any influence or pressure on the members of selection committee directly or indirectly cancels the candidature.
14. RSCDL reserves the right to cancel or amend all or any part of the recruitment and/or the terms/condition without notice.
15. The selected candidate will be bound to follow all the terms and conditions of RSCDL.

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Chief Executive Officer
Rajkot Smart City Development Limited.

Experience Details:

Sr. No.	Organization/Company Name	Designation	Pay Matrix	Experience Duration
Other Details (If Any)				

: Declaration:

I hereby confess that all the above statements are true and complete. If it is found to be false then my candidature is subject to cancellation and any action taken against me by Rajkot Smart City Development Ltd. will be completely binding on me. I hereby commit to writing in compliance with all the current and frequently used rules of Rajkot Smart City Development Ltd.

Date: _____

Candidate Signature: _____

Place: _____

Candidate Name: _____

Note: A certified copy of age, educational qualification, experience and other certificates along with this application form should be sent along with the details as indicated in the notification.